

COLUMBIA COUNTY BOARD OF COMMISSIONERS

BOARD MEETING

WORK SESSION MINUTES

August 07, 2019

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif.

Board Discussion:

Appoint Jacyn Normine as the Columbia County Custodian of Records. Commissioner Heimuller moved, Commissioner Tardif seconded. The motion carried unanimously.

Final Discussion on The Employee Survey Summaries:

The Board of Commissioners talked with Karen Kane about reimbursement for mobile phone use. Karen had not been offered a county phone at her first-day-of-work onboarding (nor had she been added to Springbrook). Previous Finance and Taxation Director Jennifer Cuellar-Smith brought this to their attention, and Karen asked for a full reimbursement. The Board offered Karen reimbursement only back to when the error was noted. Karen accepted.

Karen Kane and Jean Martwick spoke with the board of commissioners about the employee survey. Karen, Jean and Melinda Gartman summarized the comments to each question, and had asked the board at the previous work session to review the summaries. Some inconsistencies were found in the draft report, along with some misleading numbers, as well as direct, possibly damaging, comments about people or positions. Karen and Jean will rework their summaries; Melinda is out until Monday. Once the summaries are finalized, they will be released to the Strategic Planning team, which will study the replies as well as the comments to find trends that rose to the top. Areas of concern will be included in the strategic planning process. The group noted that less than ½ of county employees participated in the survey, and that not all questions received comments. The group also recognized that many of the comments were negative, and agreed to take into account that it is human nature to voice unhappiness or negative reactions.

MTR Rate Increase:

Todd Wood Director of CC Rider, came today to give a briefing of the conversation that he had with Jeremy Butzlaff, President of MTR Western earlier in the day. Mr. Butzlaff informed that MTR plans an \$8 to \$10 dollar an hour increase based on insurance increases. These figures have not been given in an official notice.

Enterprise Fleet Management:

Ryan Alford of Enterprise Fleet Management came today to introduce Bailey French, the Account Manager, who we will be working with the County moving forward. They wanted to discuss what the next steps would be as we gradually implement fleet management.

Enterprise reminded us of the services they provide, and how those services are driven by good data. The decision was made that LaVena would provide an updated fleet list ASAP so that they can begin the process of making recommendations as to the next vehicles we might look at replacing or adding to Enterprises' maintenance program.

As the Procurement Specialist LaVena will be the liaison with Enterprise to help ensure that they get the data they need to develop a plan that should save the County money over the next several years.

We also discussed setting up a meeting with Louise Kallstrom, our new Finance Director, to introduce her to Ryan and his team. We can then bring her up to date on Enterprises' partnership with us and give her an opportunity to voice any thoughts or questions she might have concerning this endeavor.

Briefing on UASI Grant:

Steve Pegram discussed the UASI 18 agreement between the City of Portland and Columbia County. The City of Portland, through its Portland Bureau of Emergency Management, is the subrecipient of United States Department of Homeland Security Urban Area Security Initiative grant funds passed through the Oregon Military Department Office of Emergency Management and wishes to enter into this Agreement with Columbia County as a subrecipient of federal funds. This item will be placed on the August 14, 2019 consent agenda for approval.

IGA CCSO Boat:

Sheriff Brian Pixley discussed the intergovernmental agreement between Columbia County Sheriff's Office and St. Helens Police Department for emergency use of our SAFE Boat.

The City of St. Helens has a need to use a properly equipped motor boat to provide transportation to and from Sand Island, a City Park located within the city limits of St. Helens, for the purpose of providing law enforcement services on the island and not for the purpose of patrolling the waterways of the State of Oregon. This item will be placed on the August 14, 2019 consent agenda for approval.

COLUMBIA HEALTH SERVICES:

Michael Paul informed the Commissioners about an invitation from the Board of Columbia Health Services (CHS) for a meeting on August 27 4-6 PM. All are available for the meeting and Michael Paul will inform CHS. Commissioner Heimuller asked if there was an agenda. CHS has not provided an agenda. Discussion followed about the programs in the County's contract with CHS. Commissioner Tardif asked about the

number and type of patient visits per month, and discussion followed about sustainability and access to care. The BOC requested further information about CHS utilization. Commissioner Magruder asked about federal qualified health center status and discussion followed. The BOC requested Michael Paul to draft an agenda.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Henry Heimuller, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Alex Tardif, Commissioner

By: _____
Jacyn Normine
Board Office Administrator